



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 08-06-2015**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** July 30, 2015

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of August 3, 2015

<b>August 3, 2015 Monday</b>	Parks Committee	9:30 a.m.	Jefferson County Courthouse Rm 202
<b>August 4, 2015 Tuesday</b>	Highway Committee	8:00 a.m.	Highway Office 1425 Wisconsin Dr, Jefferson
	Aging & Disability Resource Center Advisory Committee	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
<b>August 5, 2015 Wednesday</b>	Infrastructure Committee	9:00 a.m.	Sheriff's Training Facility W7082 County Hwy V, Lake Mills
	Task Force on County Operations & Organization	1:00 p.m.	Jefferson County Courthouse Rm 202
<b>August 6, 2015 Thursday</b>	Fair Park Committee	8:00 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
<b>August 7, 2015 Friday</b>	<b>*WI River Rail Transit Commission (Agenda revised)</b>	<b>10:00 a.m.</b>	<b>Dane County Hwy Garage 2302 Fish Hatchery Rd, Madison</b>
<b>August 8, 2015 Saturday</b>	No Scheduled County Meetings		
<b>August 9, 2015 Sunday</b>	No Scheduled County Meetings		

**Parks Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse  
311 S. Center Avenue  
Room 112  
Jefferson, WI 53549

Date: Monday, August 3, 2015

Time: 9:30 a.m.

Committee members: Tietz, Augie (Chair) Christensen, Walt  
Kelly, Mike (Vice Chair) Payne, Laura  
Foelker, Matt (Secretary)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for July 6, 2015 and July 14, 2015
6. Communication
  - a. Wander Wisconsin – Lifestyles, Daily Jefferson County Union
  - b. Virtual Geocache Request – Dorothy Carnes Park
  - c. Shelters Available for Rent in County Parks – Jefferson County Living. Jefferson County Daily Union
  - d. Husky Huddle Set at Dog Park – Jefferson County Daily Union
  - e. Great Day For The Dogs – Jefferson County Daily Union
  - f. Bike the Barns, FairShare CSA Coalition Fundraiser Set – Jefferson County Daily Union
  - g. Hope Fest to Kick Off With Ride a Buddy Friday – Jefferson County Daily Union
  - h. Guided Bird Walk – Jefferson County Daily Union
  - i. County Mountain Bike Park Planned – Jefferson County Daily Union
  - j. Email Mason Farm
  - k. Rose Lake a Nature Lover's Paradise
  - l. Paddle Rock Lake – Daily Jefferson County Union
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Presentation on Bicycling – Wisconsin Department of Tourism
9. Discussion on Branding of Jefferson County
10. Discussion on Increased Law Enforcement in the Park System – Jeff Parker, Chief Deputy
11. Discussion and Possible Action on Holzhueter Park Implementation Plan
12. Discussion and Possible Action on 2016 Parks Budget
13. Review of Department Financial Statements (June, 2015) and Department Update – Parks Department
14. Discussion on Sale of Building at Carnes Park East
15. Discussion on Carnes Park East, Parking Lot Construction Documents
16. Discussion on Donation Boxes in Parks
17. Discussion on August 20, 2015 Bier Garten Event at Korth Park
18. Discussion on Watertown Outboarders Property
19. Discussion on Disc Golf Course at Carlin Weld Park
20. Discussion on Four on the Floor Event at the Jefferson County Dog Park
21. Discussion on Participation in the Tour Da Goose and Lake Ripley Ride
22. Discussion on Glacial Heritage Area (GHA) – Greg Matthews/Friends of GHA

23. Discussion on River Sweep – Friends of GHA
24. Discussion on Fundraising for Interurban Trail
25. Discussion on Mountain Bike Park at Human Services
26. Discussion on Blackhawk Island Fishing Wharf
27. CONVENE IN CLOSED SESSION PURSUANT TO S.19.85(1)(E), Statutes, to deliberate the potential purchase of public property
28. Reconvene in open session to take possible action on items discussed in closed session
29. Adjourn

Next scheduled meetings:      Tuesday, September 8, 2015  
   Monday, October 5, 2015  
   Monday, November 2, 2015  
   Monday, December 7, 2015

***A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

***Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.***



## Agenda

# Jefferson County Highway Committee Meeting

Tuesday, August 4, 2015

8:00 a.m.

Committee Room

1425 Wisconsin Drive

Jefferson, Wisconsin 53549

**Committee Members:** George Jaeckel - Chairman, Walt Christensen - Vice Chairman, Al Counsell - Secretary, Carlton Zentner, Ron Buchanan

**Highway Commissioner:** William T. Kern

### AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from July 7, 2015 Highway Committee meeting
7. Communications
8. Old Business    a. None
9. New Business    a. Discussion on preliminary 2016 Highway Department budget  
                              b. Discussion on monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date – September 1, 2015
13. Adjourn

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**ADRC Advisory Committee Agenda**  
**Jefferson County Human Services Department**  
1541 Annex Road, Jefferson, WI 53549  
Health/Human Services Conference Room

Date: Tuesday, August 4, 2015

Time: 1:00 p.m.

**Committee Members:** Earlene Ronk, Chair, Carol Battenberg, Ellen Haines, Dan Krause, Russell Kutz, Marcia Bare, Carolyn Niebler, Darlene Schaefer & Connie Stengel

1. Call to Order
2. Roll Call (establishment of a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Approval of ADRC Advisory Committee minutes from 7/7/2015
6. Communication
7. Public Comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discussion about celebrating Senior Citizens Day 8/21/2015
9. Discussion about the Meet and Greet Event for the Alzheimer Association's Community Outreach Coordinator for the Latino population
10. Discussion about Community Conversations – Caregiving - Having “the talk” with your aging parents
11. Demonstration of ADRC language line technology
12. Discussion about the status of county transportation services
13. Discussion and possible action on increasing the suggested meal donation to \$3.75 in 2016
14. Discussion and possible action on the draft 2016-2018 Aging Unit Plan
15. Adjourn

Next scheduled meetings:      Tuesday, September 8, 2015  
   Tuesday, October 6, 2015  
   Tuesday, November 3, 2015  
   Tuesday, December 1, 2015

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# Infrastructure Committee

## AGENDA

Sheriff's Training Facility  
W7082 County Hwy V  
Lake Mills, WI 53551

Wednesday, August 5, 2015

9:00 a.m.

### Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Approval of the July 9, 2015 Infrastructure Committee meeting minutes
7. Communications
8. Discussion and possible action on old highway facility
9. Discussion and possible action on Highway Satellite Shops
10. Discussion and possible action on Task Force Assignments
11. Discussion and possible action on courthouse parking lot repair & improvements
12. Discussion and possible action on demolition of property located at 211 E. Washington Street, Jefferson
13. Central Services Financial Report (June)
14. MIS Financial Report (June)
15. Potential items for the Committee's next meeting
16. Set next meeting date (September 2, 2015)
17. Tour of Sheriff's Training Facility
18. Adjourn

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

# **AGENDA**

## **Task Force on County Operations & Organization**

Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

Wednesday, August 5, 2015 – 1:00 p.m.

### **Members**

Kathi Cauley, Jennifer Hanneman-Chair, Sue Happ, George Jaeckel, Ron Krueger, Russell Kutz-Vice Chair, Steve Nass, Joe Nehmer, Timothy Smith-Secretary

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Communications
7. Approval of July 24, 2015 Task Force meeting minutes
8. Discussion and possible action on updated Action Plan
9. Discuss scheduling topics for future agendas
10. Tentative Future Meeting and Agenda Items
11. Adjourn

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**Fair Park Committee Agenda**  
**Jefferson County**  
Jefferson County Fair Park  
Activity Center – Conference Room  
503 N. Jackson Avenue  
Jefferson, WI 53549

Date: Thursday, August 6, 2015

Time: 8:00 am

Committee members: Poulson, Blane (Chair)	Counsell, Al
Foelker, Matthew (Vice Chair)	Kutz, Russell
Hanneman, Jennifer (Secretary)	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of July 2, July 8 and July 9, 2015
6. Communication
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on Fair Park outdoor lighting
9. Review of Financial Report
10. Review of Fair Park Director's Report
11. Review of Fair Park Supervisor's Report
12. Review of Fair Office Report
13. Adjourn

Next Meeting Date: Thursday, September 3, 2015

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# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website [www.wrrtc.org](http://www.wrrtc.org)

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, August 7, 2015 Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Mary Penn, WRRTC Administrator

## Amended Agenda #2

### Wisconsin River Rail Transit Commission Meeting Friday, August 7<sup>th</sup>, 2015 @ 10 AM Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

#### WRRTC's Schedule of Meetings:

2015	
January 9	XComm Meeting
<b>February 6</b>	<b>Full Commission Meeting</b>
March 6	XComm Meeting
April 10	XComm Meeting
May 8	Commission Meeting
June 5	Commission Meeting
July 10	Commission Meeting
August 7	Commission Meeting
September 11*	Commission Meeting
October 9	Commission Meeting
November 6	Commission Meeting
December 4	Commission Meeting

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

In the event of inclement weather and the possibility of meeting cancellation, contact Mary Penn at 608-342-1637, no later than the 24 hours before a meeting.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.  
*Thank you for your interest and assistance.*

*To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)*

# Wisconsin River Rail Transit Commission

WRRTC Meeting - Friday, August 7<sup>th</sup>, 2015 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

*10 minutes estimated | Action Items*

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft July Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Correspondence & Communications** – Discussion may be limited by the Chair
8. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

*10 minutes estimated | Update & Possible Action*

9. **WRRTC Financial Report** – Gene Gray, WRRTC Treasurer
  - Treasurer's Report for June
  - Treasurer's Report for July and Payment of Bills

*5 minutes estimated | Update & Possible Action*

10. **Update and Possible Action to pay up to \$16,500.00 for insurance** – Gene Gray, WRRTC Treasurer

*10 minutes estimated | Update*

11. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Update on Business Development
  - Other Continuing Issues/ Topics

*10 minutes estimated | Update*

12. **WDOT Report**–Kim Tollers, WDOT

*5 minutes estimated | Update*

13. **WRRTC Administrator's Report** – Mary Penn, WRRTC Admin.

*5 minutes estimated / Discussion & Possible Action*

14. **WRRTC concurrence for an extra width parcel sale to the City of Madison near the N. Shore Drive crossing** – Mark Morrison, Railroads and Harbors Engineering Unit Supervisor, Kim Tollers, WDOT

*5 minutes estimated / Update*

13. **Update on Peters Road Bridge Closure / Replacement** – Kevin Brunner, Walworth Cty

*5 minutes estimated / Discussion & Possible Action*

14. **Discussion and Possible Action 2016 SWWRPC contract** – Mary Penn, SWWRPC

16. Action Item. **Adjournment**